



REPUBLIC OF KENYA

**MINISTRY OF ENVIRONMENT, CLIMATE CHANGE AND FORESTRY
STATE DEPARTMENT FOR ENVIRONMENT & CLIMATE CHANGE**

KENYA METEOROLOGICAL DEPARTMENT

TENDER NOTICE

OPEN NATIONAL TENDER- READVERTISEMENT

The State Department for Environment & Climate Change invites sealed tender documents from eligible interested bidders for the following:

<i>Tender No.</i>	<i>Tender Name</i>	<i>Closing Date</i>	<i>Category</i>
MOE&F/KMD /OT/007/2023- 2024	Provision of cleaning Services to Kenya Meteorological Department (KMD) and out stations	Thursday, 23 rd May, 2024 at 10.00 a.m. East African time.	AGPO- Women Category

Interested eligible candidates may obtain tender documents from **State Department for Environment and Climate Change, Ragati Road, NHIF Building, 11th floor, Supply Chain Management Office room 1104** during normal working hours (8.00 am to 5.00pm, Monday-Friday, with exemption of public holidays) upon payment of non-refundable fee of Ksh 1000 payable **in cash or Bankers cheque** to the **Principal Secretary State Department for Environment and Climate Change** or download the document free of charge from **Ministry website: www.environment.go.ke, www.meteo.go.ke or <http://supplier.treasury.go.ke> and www.tenders.go.ke**. In case the documents are downloaded, bidders must inform the State Department for Environment and Climate Change, Supply Chain Management Services immediately for recording purpose.

Prices quoted should be net inclusive of all taxes, must be in Kenya Shillings and should remain valid for 180 days.

Complete tender documents (Original and a copy) enclosed in plain sealed outer envelope clearly marked with tender name and tender number should be deposited in the Tender Box located at State Department for Environment and Climate Change, Ragati Road, NHIF Building, 11th floor and be addressed to the Principal Secretary, **State Department**

for Environment & Climate Change, P.O. Box 30126, 00100 Nairobi, Kenya, so as to be received on or before Thursday, 23rd May, 2024 at 10.00 a.m. East African time.

Tenders must be accompanied by a **duly filled tender securing declaration form.**

Tenders will be opened immediately thereafter at State Department for Environment & Climate Change **boardroom, Ragati Road, NHIF Building, 12th floor** in the presence of candidates or their representatives who choose to attend.

Large documents that cannot fit in the tender box shall be received and registered at Supply Chain Management services office, **State Department for Environment & Climate Change boardroom, Ragati Road, NHIF Building, 11th floor, Room 1102.**

The State Department for Environment & Climate Change reserves the right to reject or accept in whole or in part any tender without obligation to give reasons for the decision.

PRINCIPAL SECRETARY